

MINUTES

RAYMOND BASIN MANAGEMENT BOARD REGULAR MEETING

Wednesday, July 15, 2015

BOARD MEMBERS PRESENT AND PARTIES REPRESENTED

Dennis Ahlen (A)	City of Alhambra
Chris Burt	Kinneloa Irrigation District
	East Pasadena Water Company
	Huntington Library and Art Gallery
Barbara Carrera	San Gabriel County Water District
Chris Cimino	City of Sierra Madre
Bob Hayward	Lincoln Avenue Water Company
	La Canada Irrigation District
	Las Flores Water Company
	Pasadena Cemetery Association
	Valley Water Company
Shan Kwan	City of Pasadena
Danielle Rudeen	Huntington Library and Botanical Gardens
Tom Tait	City of Arcadia
Lisa Yamashita-Lopez	Rubio Canon Land and Water Association

BOARD MEMBERS ABSENT

Garry Hofer	California American Water Company
Ken Tchong	Sunny Slope Water Company

OTHERS PRESENT

Brad Boman	City of Pasadena
Armando De La Paz	Rubio Canon Land and Water Association
Larry Duncan	Lincoln Avenue Water Company
Bob Fan	Valley Water Company
Mel Matthews	Kinneloa Irrigation District
Jim Prior	San Gabriel County Water District
Gary Takara	City of Pasadena

STAFF PRESENT

Anthony Zampielo	Raymond Basin Management Board
Kelly Gardner	Raymond Basin Management Board
Erik Deurmeier	Raymond Basin Management Board
Kevin Smead	Stetson Engineers

1. PRELIMINARY ITEMS

The meeting was called to order by Director Cimino, Chair. It was determined that a quorum was present, and Director Cimino led the group in reciting the Pledge of Allegiance.

On motion made by Director Burt, seconded by Director Tait, and unanimously carried, the minutes of the April 15, 2015, Board Meeting were approved.

2. REPORT FROM OTHER PARTIES

Executive Officer, Anthony Zampietro, provided a brief update on NASA-JPL activities pertaining to the construction and operation of the Lincoln Avenue Water Company (LAWC) Well #6. He stated that staff has met with NASA and LAWC and received the necessary well information to update Raymond Basin records. Director Hayward stated that \$5 million has been spent to pretreat water as it comes from the well head and treat it again before putting it back into the distribution system. He added that everything is proceeding as expected and no water will go waste.

3. TREASURER'S REPORT

The Treasurer reported that, as of June 30, 2015, the Raymond Basin Management Board (RBMB) has collected \$612,000 in Assessments and \$1,900 from the Long-Term Storage Program. All Assessments and Long-Term Storage revenue have been collected for fiscal year 2014-15. The RBMB has spent \$536,500 (which includes Title 22 and Salvage Credit Expenditures), and currently has a balance of \$7,900 in Receivables and \$3,173,500 in available cash. \$1,754,000 is in reserve for groundwater recharge projects.

On motion made by Director Tait, seconded by Director Carrera, and unanimously carried, the financial statement for quarter ending June 30, 2015 was approved.

4. EXECUTIVE COMMITTEE REPORT AND APPROPRIATE ACTION

The Executive Officer reported that the Executive Committee met on June 18, 2015, and unanimously approved establishing Short Term Storage (STS) accounts for Kinneloa Irrigation District and Huntington Library and Botanical Gardens. The next step was to present the decision to the Board for ratification. He explained the STS program and noted that it provides increased flexibility for smaller parties. If ratified, he stated that staff will complete the term sheets and keep the signed agreements on file.

On motion made by Director Kwan, seconded by Director Yamashita-Lopez, and unanimously carried, the decision to establish Short Term Accounts for Kinneloa Irrigation District and Huntington Library and Botanical Gardens was ratified.

5. PUMPING & STORAGE COMMITTEE REPORT

The Executive Officer reported that the Committee met on May 21, 2015, and July 9, 2015, to receive an update on the Draft Salt and Nutrient Management Plan (SNMP). The Committee also reviewed a Draft Scope and Budget for a study of the East Raymond Basin and discussed the possibility of expanding the current Army Corps of Engineers (ACE) Study. Regarding the ACE, the Executive Officer added that the 50% model calibration study is complete and Board staff are reaching out to ACE staff to arrange an update presentation. He

stated that he is confident Board staff will be able to put together their own update if needed.

The Executive Officer also reported that the Committee had a discussion regarding the receipt of a joint letter from the cities of Sierra Madre and Arcadia requesting to reconvene the Sierra Madre Arcadia Aquifer Recovery Team (SMAART).

6. APPROVAL OF ADMINISTRATIVE SERVICES AGREEMENT WITH MAIN SAN GABRIEL BASIN WATERMASTER

The Executive Officer stated that this is a routine matter reviewed this time each year regarding the Board's consideration to renew its contract for Administrative Services with the Main San Gabriel Basin Watermaster. He referred to the complete agreement in the Board packet and stated that it is the same agreement as last year. The expenditure was included in the adopted budget and there is no requirement to change the budget, nor is there a change in staff level. The proposal contains a 1% Cost of Living Increase, as included in the 2015-16 budget. He then provided further detail as to the specific breakdown of engineering and other costs.

On motion made by Director Tait, seconded by Director Burt, and unanimously carried, the Raymond Basin Management Board authorized the renewal of the Administrative Services Agreement with Main San Gabriel Basin Watermaster for FY 2015-16.

7. REQUEST FROM ARCADIA AND SIERRA MADRE TO RECONVENE THE SMAART COMMITTEE

The Executive Officer reported that staff had received a joint letter from the cities of Sierra Madre and Arcadia requesting reinstatement of the SMAART committee. Director Tait added that the two cities had met to discuss how to work through supply issues and had decided to draft the joint letter. They had recommended that the Executive Officer serve as mediator and the meetings be limited to representatives from the two cities. There was Board discussion regarding a timeline to identify and achieve the Committee's objectives. Director Cimino added that engineering measurements have been ongoing since SMAART last met and this new data would be helpful in continuing future discussions.

On motion made by Director Burt, seconded by Director Yamashita-Lopez, and unanimously carried, it was determined that the SMAART Committee should reconvene, provide a status report to the Board at the October 2015 Board meeting, and a structured plan at the January 2016 Board meeting.

8. ADOPTION OF A RESOLUTION AUTHORIZING INVESTMENT OF RAYMOND BASIN MANAGEMENT BOARD MONIES IN LOCAL AGENCY INVESTMENT FUND (RESOLUTION NO. 46-0714)

The Executive Officer explained that this item has been removed from the agenda as it has already been addressed and stated that no further action is necessary at this time.

9. REPORTS AND RESULTS OF METER TESTING AND AUTHORIZATION TO
PROCESS APPROPRIATE ADJUSTMENTS

Assistant Executive Officer, Kelly Gardner, reported that all meter testing results have been received and no parties were found to be outside of the acceptable 5% operating range. She thanked all parties for submitting their information.

10. ENGINEER'S REPORT

The Executive Officer referred to the Engineer's Report included in the Board packet and noted that a stabilization in the Pasadena Subarea has been seen, with a 30% reduction in production. He asked that the Board read through the report and provide any comments on format or content. There was a brief discussion regarding suggestions for the report, directed to Mr. Kevin Smead, Stetson Engineers.

11. EXECUTIVE OFFICER'S REPORT

The Executive Officer reported briefly on recent staff activities including a presentation that he gave to the Metropolitan Water District regarding their Integrated Resources Plan. He also stated that a joint Administrative and Finance Committee meeting will be scheduled for the next quarter in order to review the competitiveness of the Local Agency Investment Fund (LAIF) and consider other possible investment alternatives.

12. INFORMATION ITEMS

Groundwater production summary, leases/exchanges/sales, miscellaneous correspondence, and various news articles are included in the Agenda Packet.

13. OTHER BUSINESS

The Assistant Executive Officer requested that all parties submit their June production information to staff as soon as it is received. She also stated that staff is working with Foothill Municipal Water District to secure the required certification for Lincoln Avenue Well Company to utilize the Foothill Conjunctive Use Program (CUP) water.

14. ADJOURNMENT

There being no other business Chair Cimino adjourned the meeting to the next Regular Board meeting on Wednesday, October 21, 2015 at 2:30 p.m. (Azusa).

Chris Cimino, Chair

Attest:

Shan Kwan, Secretary