

MINUTES

RAYMOND BASIN MANAGEMENT BOARD REGULAR MEETING

Wednesday, January 21, 2015

BOARD MEMBERS PRESENT AND PARTIES REPRESENTED

Dennis Ahlen (A)	City of Alhambra
Chris Burt	Kinneloa Irrigation District
	East Pasadena Water Company
	Huntington Library and Art Gallery
Chris Cimino	City of Sierra Madre
Bob Hayward	Lincoln Avenue Water Company
	La Canada Irrigation District
	Las Flores Water Company
	Pasadena Cemetery Association
	Valley Water Company
Shan Kwan	City of Pasadena
Tom Tait	City of Arcadia
Ken Tcheng	Sunny Slope Water Company
Carol Thomas-Keefer	California-American Water Company
Lisa Yamashita-Lopez (A)	Rubio Canon Land and Water Association

BOARD MEMBERS ABSENT

Barbara Carrera	San Gabriel County Water District
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OTHERS PRESENT

Brad Boman	City of Pasadena
Grace Chan	Metropolitan Water District
David Conner	Tidewater-NASA Contractor
Larry Duncan	Lincoln Avenue Water Company
Melvin Matthews	Kinneloa Irrigation District
Jose Reynoso	City of Sierra Madre
Danielle Rudeen	Huntington Library and Art Gallery
Steve Slaten	NASA-JPL
Hans Tremmel	LADPW
Ken Zimmer	LADPW

STAFF PRESENT

Tony Zampiello	Raymond Basin Management Board
Kelly Gardner	Raymond Basin Management Board
Erik Deurmeier	Raymond Basin Management Board
Ric Serna	Raymond Basin Management Board
Steve Johnson	Stetson Engineers

1. PRELIMINARY ITEMS

The meeting was called to order by Director Cimino, Chair. It was determined that a quorum was present, and he led the group in reciting the Pledge of Allegiance. Self-introductions were made and no additions to the agenda or public comments were offered.

On motion made by Director Tait, seconded by Director Burt, and unanimously carried, the minutes of the October 15, 2014, meeting were approved.

2. REPORT FROM OTHER PARTIES

Mr. Steve Slaten, NASA-JPL, reported that activities are going well at their three treatment plants. Drilling of a new Lincoln Avenue Water Company treatment well is scheduled to begin March 2, 2015, and a letter of concurrence is needed from RBMB to obtain a permit from Los Angeles County. In order to secure the drilling contractor and begin construction on schedule, Mr. Slaten asked that the letter be expedited. Mr. Tony Zampielo, Executive Officer, stated that he would meet with Mr. Slaten and Mr. David Conner after the meeting to coordinate drafting the requested letter.

Mr. Hans Tremmel gave an update on the seven major Los Angeles County Department of Public Works (LADPW) projects in the Raymond Basin. He stated that the Devil's Gate Environmental Impact Report (EIR) is 90% complete and the Devil's Gate Sediment Removal Project, which will include a pipeline to the Eaton Wash, is scheduled to be completed by 2020. Other projects include the Eaton Spreading Grounds and various Santa Anita projects. The Santa Anita Spreading Grounds project will be the first completed with the Santa Anita Debris Dam and Santa Anita Headworks projects following. Director Hayward initiated a discussion about the possibility of credit for water moved to the Eaton Spreading Grounds.

Ms. Grace Chan then presented an update of Metropolitan Water District's (MWD) storage and distribution systems. She compared last year's State Water Project (SWP) and Colorado River system conditions to the current conditions, stating that current demand is consistent with that of last year, though water conditions have improved slightly throughout the State. She reported the current SWP allocation as 15% and presented various possibilities for a change in the allocation given greater or less rainfall.

3. TREASURERS REPORT

Treasurer Burt reported that, as of December 31, 2014, the Raymond Basin Management Board (RBMB) has collected \$612,000 in Assessments. All Assessments have been collected for fiscal year 2014-15. The Long-Term Storage Program billing went out on October 31st in the amount of \$1,900. He added that as of December 31, 2014, the RBMB has spent \$192,300 (which includes Title 22 and Salvage Credit Reimbursable Expenditures), and currently has a balance of \$14,600 in Receivables and \$2,880,500 in

available cash. Reserved Funds available for groundwater recharge projects are \$1,736,000.

On motion made by Director Hayward, seconded by Director Thomas-Keefer, and unanimously carried, the financial statement for quarter ending December 31, 2014 was approved.

4. EXECUTIVE COMMITTEE REPORT

Director Cimino, Committee Chair, reported that the Committee met on December 18, 2014, to review the agenda for the January Board Meeting, the proposed 2015 meeting dates, and Board appointments and alternates. He referred to the Committee Report and the Board then reviewed the proposed dates and appointments. Mr. Cimino also reported that an invitation has been extended to the Board to join the California Association of Mutual Water Companies and asked Director Hayward to provide details. Mr. Hayward gave a brief history of how the group was formed and stated that given the number of directors present who represent mutual water companies, they have extended the offer of Affiliate Membership to the Board, for a cost of \$250.

On motion made by Director Tait, seconded by Director Burt, with Directors Tchong, Hayward and Yamashita-Lopez abstaining, The Board approved Affiliate Membership in the California Association of Mutual Water Companies.

5. PUMPING & STORAGE COMMITTEE REPORT

Director Tait, Committee Chair, reported that the Committee met on November 6, 2014, to discuss the Long Term Storage Program and New Well Guidelines. The Committee met on January 8, 2015, to discuss possible revisions to Resolution No. 42-0109 addressing a Cooperative Pumping Reduction Plan for parties with rights in the Pasadena Subarea. Director Tait also reported that the Committee discussed a letter received from the City of Arcadia asking for the Board's support for a study of the Basin's conditions. At the conclusion of Mr. Tait's report, the City of Sierra Madre distributed a letter to the Board.

Executive Officer Zampielo stated that staff will review the City of Sierra Madre's letter and respond appropriately to both cities.

6. APPROVAL OF NEW WELL CONSTRUCTION GUIDELINES

The Executive Officer presented the draft Guidelines for Construction of a New Well or Well Destruction (Guidelines) and asked the Board to review and provide comments. Chair Cimino suggested a minor change in wording for clarification in the second paragraph. Director Yamashita-Lopez recommended referencing the Board's authority as Watermaster. Executive Officer Zampielo added that, procedurally, staff will come back with a resolution in April to implement these guidelines but that should not impede the Lincoln Avenue Water Company well construction activity.

On motion made by Director Tcheng, seconded by Director Ahlen, and unanimously carried, the Guidelines were approved, with the noted clarifications.

7. RATIFY PRODUCTION AGREEMENT

The Executive Officer, Mr. Zampielo, presented the Production Agreement (Agreement) given to Mr. Michael Swanson, as a result of Mr. Swanson's plan to drill a private well for beneficial use on his property at 470 Knight Way, La Cañada-Flintridge. Mr. Swanson has consented to the Agreement but Mr. Zampielo stated that the Board Attorney has not yet specified if the Agreement would remain with Mr. Swanson, himself, or with the property where the well will be located. Mr. Zampielo added that the Agreement limits the well to 2 acre-feet of production each year. Mr. Zampielo stated that the Executive Committee has already sent the Agreement to Mr. Swanson and needs only to have it ratified by the Board. Mr. Zampielo's recommendation is that the Board allows the Agreement to be executed and the same agreement to be used for future wells.

On motion made by Director Tait, seconded by Director Tcheng, and unanimously carried, the Agreement was ratified and approval was given to issue the Agreement, for Mr. Swanson and all future proposed wells.

8. ANNUAL REVIEW OF INVESTMENT POLICY

The Executive Officer reported that this item is an annual requirement of the original Resolution adopting the Board Investment Policy (Resolution No. 20-0496). He provided a brief review of how RBMB's investments are managed and noted that LAIF has proven to be a secure and flexible fund. He added that 100% of reserves are currently in LAIF. A copy of the Resolution was included in the Board packet and there are no changes recommended at this time.

On motion made by Director Tcheng, seconded by Director Burt, and unanimously carried, the Investment Policy was reaffirmed.

9. APPOINTMENT OF NOMINATING COMMITTEE

Board Chair Cimino stated that it was time to select a Nominating Committee Chair and that the Executive Committee had recommended appointing Director Chris Burt. Director Burt suggested Director Tcheng and Director Carrera as members of the committee.

Executive Officer Zampielo added that Lisa Yamashita-Lopez will be taking over for Director Lillian Woods, representing Rubio Canon Land and Water Association, and welcomed her to the Board. Director Hayward then nominated Lisa Yamashita-Lopez to serve on the Committee as well.

On motion made by Director Tait, seconded by Director Kwan, and unanimously carried, Director Burt was appointed to serve as Nominating

Committee Chair, with Directors Carrera, Tchong, and Yamashita-Lopez as members.

10. ENGINEER'S REPORT

Mr. Steve Johnson, Staff Engineer, distributed the Engineer's report to the Board stating that the content of the report is intended to provide hydrologic conditions and information per subarea. This would include rainfall, well levels, production records and spreading. He asked the Board to consider any questions or recommendations they may have regarding future formatting or content.

11. EXECUTIVE OFFICER'S REPORT

The Executive Officer introduced Ric Serna, the newest member of the Raymond Basin Management Board staff, and stated that he will be assisting with production and providing engineering support among other duties. The Board of Directors extended their welcome.

12. INFORMATION ITEMS

Executive Officer Zampielo referred to the 2014-15 groundwater leases, exchanges, and sales list and asked Directors to notify staff if a particular lease is not correctly noted so that records can be updated and confirmed. Director Yamashita-Lopez said that staff should expect to see a lease from Rubio Canon Land and Water Association. Director Ahlen added that there should also be a lease with the City of Alhambra and Huntington Library.

13. OTHER BUSINESS

None

14. ADJOURNMENT

There being no other business, a motion was made by Director Cimino, seconded by Director Tait, and unanimously carried, adjourning to the next Regular Board meeting on Wednesday, April 15, 2015 at 2:30 p.m. (Azusa).

Chris Cimino, Chair

Attest:

Shan Kwan, Secretary